

RULES & REGULATIONS

We understand that my son / daughter is granted admission to OM D.A.V. Public School - Anjar on the following terms and conditions:

1. We hereby acknowledge that the school follows CBSE Pattern curriculum, and it is yet to be CBSE affiliated. (We are currently in the final stages of the affiliation process and anticipate receiving official accreditation in the next few months.)
2. We are aware about the present fee structure and know that every year there will about 10% rise in the fees structure in order to provide quality education and good facilities to students.
3. I have carefully noted various details regarding the payment of school fee. I have made satisfactory arrangement for remittance of school fee within due dates without waiting for the reminder from school.
4. That I shall deposit the fees in full on or before the due date. If I fail to do so, I will pay late fee fine imposed by school authority.
5. No leave for more than 2-3 days will be granted unless I apply for it directly to the Principal a week before.
6. In case I want to withdraw my child from the school I will give a written application for the same to the school office at least one month before.
7. That I will not give any valuables like gold chains, rings, transistors, walkman, mobile or any electric games to my child.
8. That I agree to abide to the authorities of the school, at all times, for all round development of my child.
9. That all the information furnished in the application form is complete and correct to the best of my knowledge. If it is found to be incorrect, my child's admission stands cancelled and void.
10. THAT I WILL NOT QUARREL OR MISBEHAVE WITH ANY TEACHING & NON - TEACHING STAFF OF THE SCHOOL.
11. That I will co-operate in the development of the school.
12. If my ward is found involved in any indisciplinary activity or misbehaviour, I will abide by the decision of school authority.
13. If any school property is damaged by my ward, Expenses will be compensated by us.
14. In spite of reminders, if the fee is not paid within 15 days, then your ward's name will be struck off from the school records. Once the name of student is struck off / L.C. is issued then the re-admission procedure has to be followed.
15. I have read all the above mentioned terms and conditions thoroughly and agree to abide by them.
16. If admission cancelled for any reason, School fees are non-refundable, only security deposit amount should be refundable.

Date: _____

Signature of Mother/Guardian _____

Signature of Father/Guardian _____

FOR OFFICE USE ONLY

Class of Admission: _____

Date of Admission: _____

Fee Deposited on : _____

Receipt no.: _____

Referred by: _____

Signature of Accountant: _____

Enclosures:

	Yes	No	Remarks
1. 3 passport size photographs of the student	<input type="checkbox"/>	<input type="checkbox"/>	_____
2. Passport size photographs of Parents - one each	<input type="checkbox"/>	<input type="checkbox"/>	_____
3. Self attested Copy of Birth Certificate	<input type="checkbox"/>	<input type="checkbox"/>	_____
4. Self attested Copy of Mark Sheet of last class	<input type="checkbox"/>	<input type="checkbox"/>	_____
5. Self attested Copy of Caste Certificate	<input type="checkbox"/>	<input type="checkbox"/>	_____
6. Original TC of previous school	<input type="checkbox"/>	<input type="checkbox"/>	_____
7. Self attested Copy of Aadhaar Card	<input type="checkbox"/>	<input type="checkbox"/>	_____
8. True Copy of Residence Proof	<input type="checkbox"/>	<input type="checkbox"/>	_____
9. True Copy of Pan Card	<input type="checkbox"/>	<input type="checkbox"/>	_____

Office Clerk

Signature of Principal